



# Memorandum

**TO: Joint Governance Committee**

**FROM: Linda Alexander**

**SUBJECT: ADOPT ROSENBERG'S RULES  
OF ORDER**

**DATE: November 26, 2018**

## RECOMMENDATION

Discussion and action on adopting Rosenberg's Rules of Order for Board Governance in accordance with the City's adoption of the simplified meeting governance rules.

## BACKGROUND

At the July 30, 2018 Quarterly Boards and Commissions meeting, the City Clerk stated that the City will be switching from Robert's Rules of Order to Rosenberg's Rules of Order which is a simplified version of Roberts Rules of Order. Staff reached out to Harvey Leiderman, General and Fiduciary Counsel for review and to see if the change had an impact of what both Boards currently have.

## CONCLUSION

In conclusion, Harvey Leiderman, General and Fiduciary Counsel endorses the switch to the simplified Rosenberg's Rules of Order and to refer it to the Joint Governance Committee for further review and recommendation to the Boards.

Sincerely,

Linda Alexander  
Office of Retirement Services

Attachments: Rosenberg's Rules of Order and Parliamentary Procedures.

